Teacher Application Form

** Fierté Multi-Academy Trust**

If you need a copy of this information in large print,

Braille, another language or on cassette, please ask us.

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| --- | --- |
| Application forthe Post of: | Headteacher - AVPA |
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**1. Personal Information**

 Previous Name(s):(if applicable)

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| --- | --- | --- | --- |
| Last Name |       |  |       |
|  |  |
| First Name(s): |       |
|  |  |
| Home Address:Please specify alternative correspondence address on a separate sheet**.**  |       |
| Postcode: |
|  |  |
| E-mail address: |       |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| National Insurance Number (If you have one): |  |  |  |  |  |  |  |  |  |

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| --- | --- | --- | --- | --- |
| Date of Birth: |  |  |  |  |
|  |
| Do you have a full current driving licence? | Yes | [ ]  | No | [ ]  | Home TelephoneNumber: |       |
|  |  |  |  |  |
| Do you have daily use of a vehicle? | Yes | [ ]  | No | [ ]  | Work TelephoneNumber: |       |
|  |  |  |  |  |
| Do you have any penalty points on your licence?If so, how many? | Yes | [ ]  | No | [ ]  | Mobile TelephoneNumber: |       |
|  |
|  |       |  |
|  |  |
| Do you consider yourself to have a disability? | Yes | [ ]  | No | [ ]  |
|  |
| (NB: The Equality Act defines a person as having a disability if he/she “has a physical or mental impairment which has a substantial and long-term adverse effect on his or her ability to carry out normal day to day activities”) |
| The Academy operates an “interview Guarantee Scheme” for people with a disability and who meet the essential criteria of the post. |
| If you have a disability, are there any arrangements which we can make for you if you are called for interview? | Yes | [ ]  | No | [ ]  |
|  |  |  |  |
| If Yes, please outline your requirements:  |
|       |
|  |
| How did you find out about this job?  |       |

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| --- | --- | --- | --- | --- | --- |
| Are you applying on a job share basis? | Yes | [ ]  | No | [ ]  |  |

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| --- | --- |
| If so, please state the proportion of full-time you are willing to work: |       |

**2. Qualified Teacher Information**

**Successful applicants will be required to provide evidence of their Qualified Teacher Status**

|  |  |
| --- | --- |
| a) Date of gaining Qualified Teacher Status: |       |
|  |
| b) DfE Teacher reference number: |       |
|  |
| c) If you qualified after 7th May 1999,have you completed your induction? | Yes [ ]  | No **[ ]**  | If yes, give date |       |
|  |
|  |  |  |  |  |  |  |  |
|  |

3. Previous Teaching Experience – Please list most recent first

Please include all teaching history. (Include information such as: % of time teaching, ability levels, subjects taught etc.) If newly qualified please give information of teaching practices in “Details of the Post:” Please add additional pages as needed to ensure your full Teaching history is recorded and there are no gaps. ***\*\*Please ensure all gaps in employment and education history are fully explained on your application form. We may wish to verify this information during the recruitment process\*\****

A. Current Position

|  |  |
| --- | --- |
| School name: |       |
| Address & Telephone Number: |       |
| Local Authority: |       |
| Post Title: |       |
| Grade/Scale:(Please specify salary point) |       | Allowances:(Please specify) |       |
| Upper pay spine:(If applicable) | What date did you pass the threshold? |       | What date did you progress to -  | UPS 2: Date       |
| UPS 3: Date       |
| Approximate number on roll: |       | Age range taught: |       |
| Dates:From - To: |       | Subject/Specialisms: |       |
| Reason for Leaving: |  |
| Details of Post: |       |

**3. Previous Teaching Experience Continued**

B.

|  |  |
| --- | --- |
| School name: |       |
| Local Authority: |       | Post title: |       |
| Approximate number on roll: |       | Age range taught: |       |
| Dates:From - To: |       | Subject/Specialisms: |       |
| Details of Post:(Please include any management allowances held) |       |
| Reason for Leaving: |  |

C.

|  |  |
| --- | --- |
| School name: |       |
| Local Authority: |       | Post title: |       |
| Approximate number on roll: |       | Age range taught: |       |
| Dates:From - To: |       | Subject/Specialisms: |       |
| Details of Post:(Please include any management allowances held) |       |
| Reason for Leaving: |  |

D.

|  |  |
| --- | --- |
| School name: |       |
| Local Authority: |       | Post title: |       |
| Approximate number on roll: |       | Age range taught: |       |
| Dates:From - To: |       | Subject/Specialisms: |       |
| Details of Post:(Please include any management allowances held) |       |
| Reason for Leaving: |  |

**4. Employment Outside Teaching**

Please include all employment history since leaving secondary education, if not included in teaching experience. Beginning with the most recent, all periods since leaving full-time education should be accounted for e.g. unemployment, voluntary work, raising a family or any part-time work undertaken whilst in education. (Continue on a separate sheet if necessary).

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| --- | --- | --- | --- |
| Employer & Address: | Job Title & Main Duties: | Full or Part Time | Dates: |
| From: | To: |
| A.       |       |       |       |       |
| B.       |       |       |       |       |
| C.       |       |       |       |       |
| D.       |       |       |       |       |

**5. Other Relevant Experience**

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#### 6. Education

Please give details of all nationally recognised qualifications awarded/results awaited; **from GCE Advanced Level to Further Degree Level** or their equivalents in chronological order.

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| --- | --- | --- | --- | --- | --- | --- |
| Attended | Name ofSchool/College: | Qualification: | Subject: | F/Tor P/T: | Grade/Level: | Date Gained: |
| From | To |
|       |       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |       |

**6. Education Continued**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Attended | Name ofSchool/College: | Qualification: | Subject: | F/Tor P/T: | Grade/Level: | Date Gained: |
| From | To |
|       |       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |       |

Copies of essential qualifications will be required prior to confirmation of appointment.

7. Other Continuing Professional Development

Please list in chronological order, most recent first, any relevant courses or training you have attended in the last five years indicating the date of attendance. (Please continue on a separate sheet if necessary.)

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| --- | --- | --- | --- |
| Title of Course: | Organising Body: | Awards (if any): | Date of Attendance: |
|       |       |       |       |
|       |       |       |       |
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|       |       |       |       |
|       |       |       |       |
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|       |       |       |       |

**8. Letter of Application**

Please attach a separate letter of application – of no more than 2 sides of A4 to support your application. In particular, outlining any experience, skills, knowledge, training and qualifications relevant to the post. Details of the specific topic to be addressed will be found in the recruitment literature.

**9. Rehabilitation of Offenders Act 1974**

This post involves working in a school and is exempt from the provisions of the Rehabilitation of Offenders Act 1974. You will therefore be required to declare whether you have any criminal convictions (or cautions, reprimands or warnings) including those which are ‘spent’. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered ‘protected’. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. **Details of the filtering rules can be found on** [www.gov.uk/dbs](http://www.gov.uk/dbs)

As the post involves engaging in regulated activity relevant to children, it is an offence to apply for the role if you are barred from doing so.

**All shortlisted candidates will be asked to complete a safeguarding/ criminal records self disclosure form prior to interview**. You will be asked to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions.

We will check with the Disclosure and Barring Service (DBS) to see if you have any criminal convictions. As posts in schools are 'Regulated Activity' the barred list for children will also be checked.

Any information given will be treated as confidential. You should note that disclosing a conviction does not

necessarily bar you from appointment. Failure to disclose may result in withdrawal from any job offer.

Please also note that if you are shortlisted for the role, we may conduct an online search as part of our due diligence on the shortlisted candidates. This may help identify any incidents or issues that have happened, and are publicly available online, which we may want to explore with you at interview.

The Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

10. Asylum and Immigration Act 1996

All short listed applicants will be required to provide original material evidence of their Right to Work in the UK. With reference to the accompanying Guidance Notes please confirm that you are able to provide the appropriate documents.Can you provide evidence?

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Yes [ ]  | No **[ ]**  |

11. Health Requirements

Appointment is subject to a satisfactory medical report from our Medical Adviser.

12. References

One should relate, if applicable to your present job, or most recent employer, or (if you are a student) a member of the School/University Academic Staff. (If newly qualified your 1st reference should be from your College/University and your 2nd should be from your final teaching practice placement.)

Please ensure, where applicable, that at least one reference is from an employer by whom you were most recently employed in work with children. If you are not currently working with children, please supply a reference from the last time you worked with children**.**

Please note if the referee is school or college based the reference must be confirmed by the headteacher/principal as accurate.

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| --- | --- |
| 1st Referee’sName and Address: |       |
|  |  |
| Telephone No: |       | Position Held: |       |
|  |  |  |
| Email Address: |       |  |
|  |  |  |
|  |  |  |
|  |
| 2nd Referee’sName andAddress: |       |
|  |  |  |
| Telephone No: |       | Position Held: |       |
|  |  |  |
| Email Address: |       |
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**Please note:** The post you are applying for forms part of the Children’s Workforce, your references will be contacted should you be shortlisted for interview.

13. General Application Information

|  |  |
| --- | --- |
| Tick which phases you are trained to teach: |  |
| Early Years | [ ]  |  | Key Stage 1 | [ ]  |  |
| Key Stage 2 | [ ]  |  | Key Stage 3 | [ ]  |  |
| Key Stage 4 | [ ]  |  | Post 16 | [ ]  |  |
| Special (Specify which key stage) |       |  |  |  |  |
|  |  |

|  |  |
| --- | --- |
| Main curriculum area: (If applicable) |       |
|  |  |
| Subsidiary curriculum area:(If applicable) |       |
|  |  |
| Other relevant areas of interest:(If applicable) |       |

14. Declarations

Canvassing will disqualify. Please state below if you are related to any member or staff, Governor of the Academy, or Member/Trustee of the Trust.

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |

Please state their name and position held:

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| --- |
|       |

I declare that all the information I have provided is true, that I have not canvassed a member/officer of The Academy, directly or indirectly, in connection with this application and further, that I will not do so. I understand that such canvassing will disqualify me as a candidate. I further understand that failure to disclose any relationship with a member/officer of The Academy or providing information which is untrue or omitting information relevant to the application, will also disqualify me and that if such failure/untrue information is discovered after appointment I may be liable to dismissal without notice. I agree that the information I give you in connection with this application for employment may be stored and processed for the purpose of personnel management.

Signed:       Date:

The information given in this form will form part of The Contract of Employment for successful candidates. Under the terms of The Data Protection Act 1998 the information you give us will be kept confidential and will be used only for the purpose of personnel management. We may contact other relevant organisations to check factual information you have given in this application form. The information will be stored manually and electronically and disposed of after 12 months (maximum) if your application is unsuccessful.